



## PROVIDER ALERT

### BCBA and RBT Enrollment Notifications

February 8, 2019

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Beacon and MDH would like to remind all providers to upload renewed licenses and certifications via the electronic Provider Revalidation and Enrollment Portal (ePREP) in order to avoid suspension with Maryland Medicaid.

In particular, the RBT certification must be updated annually with the Behavior Analyst Certification Board (BACB). Once the provider receives notification of the new expiration date, the RBT must access ePREP through the provider portal and submit a supplemental application. A BCBA must also complete the same process whenever they renew their Behavior Analyst license and/or their BCBA certification. Similarly, when a BCaBA renews their certification, they must complete the update in ePREP. Essentially, while the individual provider requirements may vary, all providers must maintain current credentials in ePREP in order to remain actively enrolled with Maryland Medicaid.

Failure to complete this process will result in the suspension of the BCBA-D's, BCBA's, BCaBA's, or RBT's Medicaid provider number. Any claims submitted during this suspension will be denied. As long as the provider's certification did not lapse with the BACB or Board of Professional Counselors and Therapists, claims will be reimbursed once the information on file with Medicaid is updated.

Instructions on how to update a suspended provider in ePREP can be found through this link:

[Instructions for Suspended Providers](#)

Questions related to this process can be directed to the Medicaid Enrollment Hotline at 844.4MD.PROV (844.463.7768) or via email at [MDproviderrelations@automated-health.com](mailto:MDproviderrelations@automated-health.com).

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