

Quality of Documentation

Substance Use Disorder - Level 3.5 Residential High Intensity

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| Provider: | |
| Participant Name: | Reviewer: |
| <p>1. Has the participant consented for treatment or with the consent of the participant, a parent or guardian has consented for treatment? <i>Accreditation Standard</i></p> <p style="text-align: center;">YES / NO</p> | <p>Comments:</p> |
| <p>2. Does the medical record contain a completed <i>MDH Documentation for Uninsured Eligibility Registration</i> and verification of uninsured eligibility status, or documentation of approval by MDH? <i>MDH Guidelines</i> <i>Accreditation Standard</i></p> <p style="text-align: center;">YES / NO / NA</p> | <p>Comments:</p> |
| <p>3. Does the medical record contain a completed Maryland Medicaid/Maryland Department of Health/Optum Maryland <i>Authorization to Disclose Substance Use Treatment Information for Coordination of Care</i> form; or documentation that the participant was offered the form and refused to sign? <i>Accreditation Standard</i> <i>MDH Guidelines</i> <i>42 CFR, Part 2</i> <i>Optum Behavioral Health Provider Alert Release of Information (ROI) For MCO's, November 7, 2019</i></p> <p style="text-align: center;">YES / NO</p> | <p>Comments:</p> |

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| <p>4. Has the program established an interview date that falls within 10 working days of the participant's initial contact? <i>Accreditation Standard</i></p> <p>YES / NO</p> | <p>Comments:</p> |
| <p>5. Does the record contain a preliminary medical assessment within 36 hours of admission? <i>Accreditation Standard</i></p> <p>YES / NO</p> | <p>Comments:</p> |
| <p>6. Was a comprehensive substance use disorder assessment completed within 2 days of admission? <i>COMAR 10.63.03.13 A</i> <i>Accreditation Standard</i></p> <p>YES / NO</p> | <p>Comments:</p> |
| <p>7. Does the participant meet American Society of Addiction Medicine (ASAM) criteria for Level 3.5? <i>COMAR 10.09.06.04 B (1 & 2)</i> <i>COMAR 10.09.06.05 B</i> <i>COMAR 10.09.80.04 B (1)</i> <i>COMAR 10.63.03.13 A (4)</i> <i>Accreditation Standard</i></p> <p>YES / NO</p> | <p>Comments:</p> |

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| <p>8. Was the initial ITP completed within 2 working days of the comprehensive assessment, and is it individualized and comprehensive? <i>COMAR 10.09.06.04 B (8) (a)</i> <i>Accreditation Standard</i></p> <p>YES / NO / NA</p> | <p>Comments:</p> |
| <p>9. Is the ITP updated every 30 days; completed and signed and dated by the alcohol and drug counselor and participant; and reviewed and approved by a licensed practitioner of the healing arts? <i>COMAR 10.09.06.04 B (9)</i> <i>Accreditation Standard</i></p> <p>YES / NO / NA</p> | <p>Comments:</p> |
| <p>10. Does the record contain documentation of infectious disease education within the first 30 days of treatment? <i>Accreditation Standard</i></p> <p>YES / NO / NA</p> | <p>Comments:</p> |

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| <p>11. Are the progress/contact notes complete? <i>COMAR 10.09.06.04 B (8 & 9)</i> <i>COMAR 10.09.80.01 B (16)</i> <i>COMAR 10.09.80.03 C</i> <i>Accreditation Standard</i></p> <p>YES / NO</p> | <p>Comments:</p> |
| <p>12. Does the record contain weekly progress notes? <i>COMAR 10.09.06.04 B (8 & 9)</i> <i>Accreditation Standard</i></p> <p>YES / NO</p> | <p>Comments:</p> |
| <p>13. Does documentation in the record support that the participant has received at least 36 hours per week of therapeutic activities, including at least weekly individual counseling? <i>COMAR 10.09.06.04 E (2)</i> <i>COMAR 10.09.06.06 C (1)</i> <i>COMAR 10.63.03.13 A (2)</i> <i>Accreditation Standard</i></p> <p>YES / NO</p> | <p>Comments:</p> |

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| <p>14. If referrals have been made, does the record contain documentation of the referral? <i>Accreditation Standard</i></p> <p>YES / NO / NA</p> | <p>Comments:</p> |
| <p>15. Was a discharge summary completed within 30 days of the participant's discharge, or was a transfer summary completed at the time of discharge from the program? <i>COMAR 10.09.06.04 E (3)</i> <i>Accreditation Standard</i></p> <p>YES / NO / NA</p> | <p>Comments:</p> |
| <p>16. If the program utilizes an Electronic Medical Record (EHR) is a companion hard copy file maintained? <i>Accreditation Standard</i></p> <p>YES / NO / NA</p> | <p>Comments:</p> |